



ICTA/OPS/R/PSF/00

	College Name
	AIMAN College of Arts & Science For Momen
	Address
COLLEGE DETAILS	K. Sathanue, Trichy.
SOCIECE DETAILS	Prinicipal Name
	Dr. Suhaskini Ernest
	District PIN Code
	Trichy 620021
	FII 10 CI II
	Name of Seminar (Propose Two Topics)  Effective Skill Developing Methods
	Essential Interview Skills.
SEMINAR DETAILS	Date of Seminar 18 07 2020 (or) 25 07 2020
	Target Department B. Sc, Nutrition Dietetics & BBA.
	No. of Participants (Host College)  No. of Participants (Other Colleges)
	Coordinator Name
NOORDHUATOR	Designation Department
OORDINATOR	Management Executive
	Mail ID Mobile No
	injo@aimancollege.edvin 7358872869
	We havely declared a first of
	We, hereby declare that all the information said above are true to best of our knowledge. We have read the Seminar Brochure and details as applicable to members of ICT Academy and we agree to abide by them in its complete letter and spirit.
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DECLARATION	Signature of the Coordinato TRUCHIRAP BALLUS 629,021
	Date College Seal
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# VVITATION







**Exclusive Virtual Power Seminar on** 

## **EFFECTIVE** SKILL DEVELOPING METHODS

25 July 2020 (11:00 am - 12:00 pm)



Durai Babu Selvaraj Senior Manager (L&D), Kone Elevators (P) Ltd.



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## AIMAN COLLEGE OF ARTS & SCIENCE FOR WOMEN



(Sponsored by AIMAN Education & Welfare Society)
(Affiliated to Bharathidasan University)
Recognized by UGC under section 2(f) and 12(B),

Tiruchirappalli – 620 021.

#### ICT ACADEMY

25.07.2020

#### **Exclusive Virtual Power Seminar On**

#### **Effective Skill Developing Methods**

In order to prepare students to enter the workforce or further their education, & to develop other critical skills necessary for effective and productive professionals AIMAN College in association with ICT academy organized virtual power seminar on Effective skill developing methods on 25<sup>th</sup> July 2020 from 11.00am to 12.00pm. The speaker of the day was Mr.Durai Babu Selvaraj, Senior Manager (L&D), Kone Elevators (P)Ltd. The session was started by Mr. Allan Joy, Relationship Manager, ICT Academy followed by Ms.B.Farhan, Management Executive's welcome address and the technical support was provided by Ms.A.Majitha Banu.

Mr.Durai Babu Selvaraj, Senior Manager (L&D), Kone Elevators (P)Ltd stated that, Skills are as important as educational degree because ,we cannot apply for a job without required educational qualification, with a lack of necessary skills he discussed the top 10 skill that students should develop.

#### 1. Communication Skills

Effective communication skills are a prerequisite for career development. Because communication is a must in everywhere. Better Communication Skills will definitely place you some steps forward in a career search. Moreover, you can also Learn Public Speaking Skills for Better Communication. Keep in mind that without good communication skills you can hardly get a better career scope.

#### 2. Technical Skills

Technical skills will not only boost up your career opportunities but also Generate High Income in Career. So, first of all, identify your field of interest in technical skills. Then, start to learn and develop them gradually. Be efficient in some specific technical skills that you like most. For example, if you like writing, be a skilled writer. You can sell at a high rate your writing skills.

If you like doing web design, learn web design skills. Both writing and design skills are in high demand in the job market it bears importance to skill development in students in fact.

#### 3. Soft Skills

Soft Skills also have great importance for skill development in students for a career. Because soft skills provide a huge career opportunity of course. Soft skills, for example, leadership, problem-solving, self-motivation, time, and pressure management are significantly important for a better career.

#### 4. Hard Skills

People who are experts in hard skills like marketing, project management can easily find a job presently in spite of hard competition in the job market. Moreover, they earn more. Therefore, learning hard skills for a better career seems essential. Because it ensures what you deserve for your skills.

#### 5. Life Skills

Life skills mean skills that you require to make the most out of life. A skill that is useful in life can be considered a life skill. When you are able to deal well and effectively with the problems and challenges of life, definitely you have better life skills. Decision making, interpersonal skills, critical thinking, self-awareness are the best examples of life skills.

#### 6. Management Skills

Effective management skills will certainly increase your career prospects. Management is actually a tough and challenging task. Managers are in the top position in any company or business organization. Therefore, necessarily, managers are well paid. So, we put the high importance of skill development in students in the managerial area.

#### 7. Technological Skills

Skills in technology is a must in the present era. We believe that it is a precondition like your educational qualification for a career. In fact, technology skills are worth more than educational requirements. Because you can get a good job with good practical skills. That is not possible with an only educational qualification.

#### 8. Creative & Innovative Skills

Ever, people with creative and innovative skills are the pioneer. They are not only on high-demand but also are respected too. Who are creative and innovative can lead the company, organization, and eventually the era. So, try to increase your creativity in student life with innovative works like a science fair, project presentation, etc.

#### 9. Cooperation

Cooperation refers to the process of groups of people working together for a common and mutual interest. Basically, cooperation and teamwork make success real. If you do a job for a company in the future, you are just cooperating with that company. Therefore, you should develop these skills to achieve your desired career.

#### 10. Conflict Resolution

Conflicts and tensions arise at any moment in the corporate area. Conflict can arise based on interest, position, rank, or any other issue that you might not think before. Someone might be ill-wishers of you. There also may be personality conflicts with your colleague. So, you have to resolute these to carry on your job.

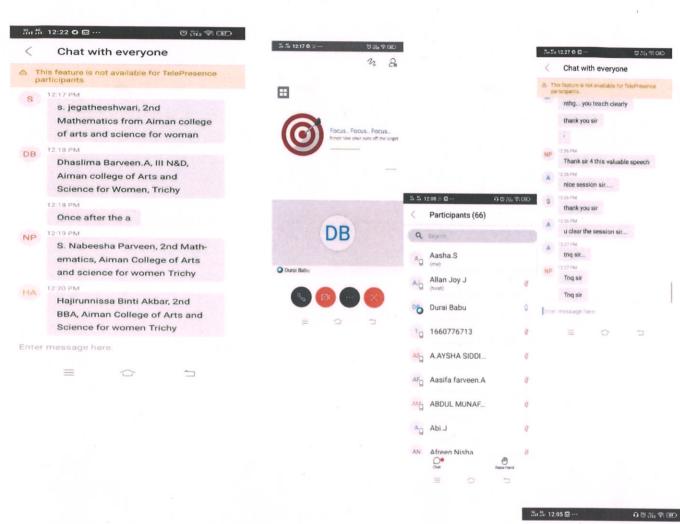
Program Co-Ordinator

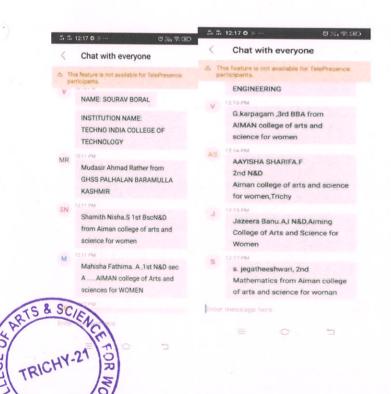
Technical Support Co-ordinator

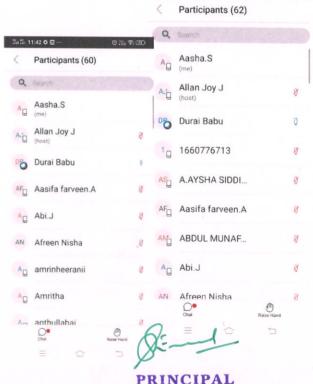
Principal

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### SCREENSHOTS OF THE EVENT







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